



भारत सरकार

Government of India

कृषि एवं किसान कल्याण मंत्रालय

Ministry of Agriculture and Farmers Welfare

कृषि एवं किसान कल्याण विभाग

Department of Agriculture and Farmers Welfare

दक्षिणी क्षेत्र कृषि यंत्र प्रशिक्षण एवं परीक्षण संस्थान,

Southern Region Farm Machinery Training & Testing Institute

ट्रैक्टर नगर, गार्लदिन्ने, जि. अनंतपुर (आं. प्र.)

Tractor Nagar, Garladinne, District: Anantapur (A.P.)- 515731

An I.S.O. 9001- 2015 Certified Institute

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It has been observed that the Section in-charges in some Sections have been granting Casual Leave to staff working under them without assessing the work in their Sections and some staff have even exhausted their Casual Leaves by the month of June itself. In order to streamline the work of all Sections, it has been decided by the Competent Authority that, hereinafter no staff shall be sanctioned C.L. without the approval of the Director.

In future all CL applications of staff too shall be sent to the Director for approval and they shall proceed on CL only after approval of the Director.

This issues with the approval of the Competent Authority.


28/06/2024
(ROHIT SHRIVASTAVA)

Administrative Officer & HOO

Disribution:

- 1 All Officers - SAE (K)/AE(C)/AE(P)/AE(V)/AO
- 2 Guard File
- 3 PA to Director for information of Director